

Site Plan Review Committee

395 Maple Street
Manistee, MI 49660

Meeting Minutes
March 4, 2019

A meeting of the Site Plan Review Committee (Subcommittee of the City of Manistee Planning Commission) was held on Monday, March 4, 2019 at 3 pm at the Manistee County Planning Building, 395 Third Street, Manistee, Michigan.

Meeting was called to order at 3:00 pm.

Roll Call: Marlene McBride, Michael Szymanski, Roger Yoder

Others: Tamara Buswinka, Planning & Zoning
Nancy Baker, Planning Department

REQUEST INFORMATION

Tabernacle Church, Hancock Street – The Tabernacle Church want to:

1. Change the asphalt paved parking lot and use permeable grass pavers
2. Change the number of parking spaces from 95 with 7 being barrier free to 117 space and 5 being barrier free
3. Eliminate the detention pond
4. Alter the landscape plan by adding landscaping along the parking lots East edge, including adding 2 trees at the end of the parking lanes, add 5 trees along Hancock Street
5. Add a new entrance to Hancock Street
6. Add an emergency vehicle access drive on the North side of the building

The Committee reviewed the request.

MOTION by Michael Szymanski, seconded by Roger Yoder that the Site Plan Review Committee moves to approve the minor changes to the Special Land Use Permit #PC-2018-01 with the following conditions:

1. The City amends the Zoning Ordinance to address the marking of parking spaces.
2. All the DPW and Engineering Review comments cited on Jeffrey Mikula's March 4, 2019 Review Memo are to be completed.
3. All the Fire Chief's concerns or outstanding comments from the original Permit issued on May 11, 2018 shall be addressed.
4. Once approved, updated plans are to be provided to the City of Manistee Zoning Office.
5. The road cut-away on Hancock Street shall be an exit only and shall contain a non-lite *Exit Only* simple signage.
6. The Tabernacle must utilize a system to designate parking spaces to ensure orderly and safe parking of vehicles.

With a voice vote motion passed unanimously.

Meeting adjourned at 3:45 pm

MANISTEE PLANNING COMMISSION


Nancy Baker, Recording Secretary